

**Adopted Minutes**  
**Regular Meeting of the**  
**Board of Directors**  
**Connecting Waters Charter Schools**  
(A California Non-Profit Public Benefit Corporation)

**Meeting Location**

Connecting Waters Charter Schools Back Classroom  
12420 Bentley Street, Waterford, CA 95386, Entrance is facing G Street

**Additional teleconference Locations**

Connecting Waters East Bay Resource Center, Room Office/Lab Portable  
Located at 703 C Street, Union City, CA 94587, and  
Connecting Waters Central Valley Resource Center, Conference Room  
Located at 2300 E. Briggsmore Ave. Modesto, CA 95355

Tuesday, February 27, 2024  
3:00 p.m. (Regular Meeting)

This agenda is posted at Connecting Waters Charter Schools, 12420 Bentley Street, Waterford, CA 95386. This agenda was also posted at least 72 hours before the meeting at the Connecting Waters Charter School Resource Center, 12705 Bentley Street, Waterford CA, 95386, Connecting Waters Central Valley Resource Center, 2300 E. Briggsmore Avenue, Modesto, CA 95355, and the Connecting Waters East Bay Resource Center, 703 C Street, Union City, CA 94587.

**Instructions for Presentations to the Board  
by Parents and Citizens**

Connecting Waters Charter Schools ("Schools") welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Directors ("Board") is to conduct the affairs of the schools in public. Your participation assures us of continuing community interest in our Schools. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members at the door to the meeting.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Hearing of the Public." "Hearing of the Public" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses that item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. A member of the public requiring a translator will be provided twice the allotted time for public comment per individual speaker in accordance with Section 54954.3 of the Government Code.
6. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or a majority of all, of the Board members shall be available for public inspection at 12420 Bentley Street, Waterford, California.

***In compliance with the Americans with Disabilities Act (ADA) and upon request, Connecting Waters Charter Schools may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications in order participate in Board meetings are invited to contact the Executive Director's office by calling (209) 874-1119 Ext. 6 as soon as possible prior to the meeting.***



A. **Call To Order** (Time 3:02 p.m.)

B. **Roll Call**

Name	Present	Late	Absent
Avila, Robert		X (3:35 pm)	
Cerruti, Bonnie	X		
Davis, Denise	X		
Fatima, Kaneez	X		
Louie-Monzon, Jennifer	X		
Melton, Erika	X		
Vieira, Nina	X		

C. **Study Session**

**C.1. Julie Boersma, Education Services Director**

Julie Boersma shared her report about the Education Services and Staff Members for our school.

The Board of Directors received her report.

**C.2. Lindy Janssen, Academic Coordinator**

Lindy Janssen shared her report about the Parent / Student Interest Survey Results highlighting key topics to review and take into consideration in the upcoming school year.

Mrs. Lindy Janssen had reported the findings of the Fall Canvas Class Survey to the Board. In summary, students would like to have more in person as well as online classes. Majority of our students prefer A-G classes over general classes. The most desired time frames for classes were from 8am through 12pm and 12pm through 3pm. CWCS's most desired classes include English, Science, and Elective classes and showed a high interest in BLAST classes. CWEB's most desired classes include Math and English. CWCV's most desired classes are Science, English, and Supplemental Classes.

The Board of Directors received her report.

**C.3. Tammy Hushaw, Deputy Executive Director Report**

Tammy Hushaw shared her report of activities and learning since the last board meeting.

The Board of Directors received her report.

**C.4. Jerri Levers, Deputy Executive Director Report**

Jerri Levers shared her report of activities and learning since the last board meeting. The Board of Directors received her report.

D. **Approval of Agenda**

Motion to approve the February 27, 2024, Board of Directors Meeting Agenda.

On motion duly made by Erika Melton, seconded by Kaneez Fatima.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the February 27, 2024, Board of Directors Meeting Agenda.

E. **Hearing of the Public on Closed Session Items**

Members of the public may be heard on any Closed Session item. A person addressing the Board will be limited to 3 minutes, unless the Chairman of the Board grants a longer period of time.

**F. Closed Session (Time \_3:55 p.m.\_)**

**F.1. Conference With Legal Counsel – Anticipated Litigation**

**F.2. Public Employee: Discipline / Dismissal / Release**

**F.3. Public Employment (Government Code: 54957)**

Title: Executive Director

**G. Report on Closed Session Actions**

Report on Closed Session Actions that are required to be disclosed pursuant to Government Code section 54957.1

Mrs. Nina Vieira stated the Board has authorized the Executive Director and Board Chair to work with the legal council to begin addressing operational concerns.

**H. Return to Open Session (Time 6:41 p.m.)**

**I. Pledge of Allegiance:** Led by Robert Avila.

**J. Hearing of the Public**

Non-agenda items: no individual presentation shall be for more than three (3) minutes and the total time for this purpose shall not exceed fifteen (15) minutes. Ordinarily, Board members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation. Complaints against specific school employees should be resolved through the school's Personnel Complaint Procedure. The right to address the Board does not exempt the speaker from any potential liability for defamation. The proceedings of the Board are recorded and are a part of the public record.

There was no one to report on non-agenda items.

**K. Executive Director's Report**

Executive Director's Report: This is a presentation of information which has occurred since the previous Board meeting.

Mrs. Nelson shared her report to the board on meetings, additional training, updates on the sites, and school oversight since the last Board of Directors meeting. The Board received Mrs. Nelson's report.

**L. Consent Items**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member or a member of the public to be removed from the Consent Agenda for discussion, there will be no discussion of these items prior to the Board voting on them. The Executive Director and Board Chair recommend approval of all consent agenda items.

Motion to approve consent items L.1. through L.8.



On motion duly made by Bonnie Cerruti, seconded by Denise Davis.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Consent Items L.1. through L.8.

**L.1. Approval of Previous Meeting Minutes**

Motion to approve the Board of Directors minutes for – January 23, 2024 Regular Meeting.

**L.2. Approval of Previous Special Meeting Minutes**

Motion to approve the Board of Directors minutes for – January 23, 2024 Special Meeting.

**L.3. Approval of New Hires**

Caitlin Modaresi, Administrative Assistant

**L.4. Approval of Separations**

No reports of separations at this time.

**L.5. Approval of the January 2024, Warrant Report from DMS for Connecting Waters Charter School**

Motion to approve the January 2024, Warrant Report from DMS.

**L.6. Approval of the January 2024, Warrant Report from DMS for Connecting Waters Charter School, East Bay**

Motion to approve the January 2024, Warrant Report from DMS.

**L.7. Approval of the January 2024, Warrant Report from DMS for Connecting Waters Charter School, Central Valley**

Motion to approve the January 2024, Warrant Report from DMS.

**L.8. Connecting Waters Charter Schools New Vendor Report for January 2024**

No new vendors at this time.

**M. Items Scheduled for Consideration and/or Action**

**M.1. Approval of the Connecting Water Charter School Comprehensive Safety Plan.**

Motion to approve the Connecting Water Charter School Comprehensive Safety Plan.

Mrs. Nelson explained the Comprehensive Safety Plan for Connecting Waters Charter School was presented, reviewed, and discussed in the previous Board Meeting. There were no additional questions, changes, or oppositions.

On motion duly made by Kaneez Fatima, seconded by Bonnie Cerruti.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0

The Board approved the Connecting Waters Charter School Comprehensive Safety Plan.

**M.2. Approval of the Connecting Water Charter School, East Bay Comprehensive Safety Plan.**

Motion to approve the Connecting Water Charter School Comprehensive Safety Plan.

Mrs. Nelson explained the Comprehensive Safety Plan for Connecting Waters Charter School, East Bay was presented, reviewed, and discussed in the previous Board Meeting. There were no additional questions, changes, or oppositions.

On motion duly made by Erika Melton, seconded by Robert Avila.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter School, East Bay Comprehensive Safety Plan.

**M.3. Approval of the Connecting Water Charter School, Central Valley Comprehensive Safety Plan.**

Motion to approve the Connecting Water Charter School Comprehensive Safety Plan.

Mrs. Nelson explained the Comprehensive Safety Plan for Connecting Waters Charter School, Central Valley was presented, reviewed, and discussed in the previous Board Meeting. There were no additional questions, changes, or oppositions.

On motion duly made by Erika Melton, seconded by Denise Davis.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter School, Central Valley Comprehensive Safety Plan.

**M.4. Approval of the Connecting Water Charter School Second Interim Budget Report.**

Motion to approve the Connecting Water Charter School Second Interim Budget Report.

Jeff Clanton from DMS (Delta Managed Solutions) presented the Second Interim Budget Report to the board. He reviewed the Status of Enrollment, ADA, Cola's, Expected Growth Rates, and Funds. The Board of directors asked questions. The Board members appreciated the presentation and questions and answers session.

On motion duly made by Bonnie Cerruti, seconded by Denise Davis.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0



The Board approved the Connecting Waters Charter School Second Interim Budget Report.

**M.5. Approval of the Connecting Water, East Bay Charter School Second Interim Budget Report.**

Motion to approve the Connecting Water Charter School, East Bay Second Interim Budget Report.

Jeff Clanton from DMS (Delta Managed Solutions) presented the Second Interim Budget Report to the board. He reviewed the Status of Enrollment, ADA, Cola's, Expected Growth Rates, and Funds. The Board of directors asked questions. The Board members appreciated the presentation and questions and answers session.

On motion duly made by Robert Avila, seconded by Denise Davis.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter School, East Bay Second Interim Budget Report.

**M.6. Approval of the Connecting Water, Central Valley Charter School Second Interim Budget Report.**

Motion to approve the Connecting Water Charter School, Central Valley Second Interim Budget Report.

Jeff Clanton from DMS (Delta Managed Solutions) presented the Second Interim Budget Report to the board. He reviewed the Status of Enrollment, ADA, Cola's, Expected Growth Rates, and Funds. The Board of directors asked questions. The Board members appreciated the presentation and questions and answers session.

On motion duly made by Kaneez Fatima, seconded by Robert Avila.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter School, Central Valley Second Interim Budget Report.

**M.7. Approval of the Audit Engagement Letters from Clifton Larson Allen, LLP for the School Year Ending June 30, 2024, for Connecting Waters Charter Schools**

Motion to approve the Connecting Water Charter School, Central Valley Second Interim Budget Report.

Mrs. Nelson had explained we are not able to continue using our previous auditor Feddersen and Company, LLP. Connecting Waters Charter School has decided to move forward with the new auditor Clifton Larson Allen, LLP for all Connecting Waters Charter School locations going forward.

On motion duly made by Erika Melton, seconded by Robert Avila.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Audit Engagement Letters from Clifton Larson Allen, LLP for the School Year Ending June 30, 2024, for Connecting Waters Charter Schools.

**M.8. Approval of the Connecting Water Charter Schools 185 Administrative Salary Schedule**

Motion to approve the Connecting Water Charter Schools 185 Administrative Salary Schedule.

Mrs. Nelson explained some title changes that were made or removed for this position.

On motion duly made by Erika Melton, seconded by Denise Davis.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter Schools 185 Administrative Salary Schedule.

**M.9. Approval of the Connecting Water Charter Schools 205 Administrative Salary Schedule**

Motion to approve the Connecting Water Charter Schools 205 Administrative Salary Schedule.

Mrs. Nelson explained the title of Guidance Director has been removed.

On motion duly made by Bonnie Cerruti, seconded by Denise Davis.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter Schools 205 Administrative Salary Schedule.

**M.10. Approval of the Connecting Water Charter Schools 210 Administrative Salary Schedule**

Motion to approve the Connecting Water Charter Schools 210 Administrative Salary Schedule.

Mrs. Nelson explained the title of Assessment / Program Coordinator has been removed.

On motion duly made by Kaneez Fatima, seconded by Bonnie Cerruti.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter Schools 210 Administrative Salary Schedule.

**M.11. Approval of the Connecting Water Charter Schools Classified Salary Schedule**

Motion to approve the Connecting Water Charter Schools Classified Salary Schedule.



Mrs. Nelson explained there were adjustments made to update the minimum wage increase to \$16 per hour.

On motion duly made by Robert Avila, seconded by Bonnie Cerruti.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter Schools 210 Administrative Salary Schedule.

**M.12. Approval of the Connecting Water Charter Schools Support Positions Salary Schedule**

Motion to approve the Connecting Water Charter Schools Support Positions Salary Schedule.

Mrs. Nelson explained the title of Program Monitor has been removed.

On motion duly made by Robert Avila, seconded by Bonnie Cerruti.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter Schools Support Positions Salary Schedule.

**M.13. Approval of the Connecting Water Charter Schools ES Exempt Salary Schedule**

Motion to approve the Connecting Water Charter Schools ES Exempt Salary Schedule.

Mrs. Sherri Nelson explained the only update to this schedule was the year.

On motion duly made by Robert Avila, seconded by Bonnie Cerruti.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter Schools ES Exempt Salary Schedule.

**M.14. Approval of the Connecting Water Charter Schools ES Non-Exempt Salary Schedule**

Motion to approve the Connecting Water Charter Schools ES Non-Exempt Salary Schedule.

Mrs. Sherri Nelson explained the update to this schedule was the year and as well as adjustments to the extra duty rates to accommodate the minimum wage increase.

On motion duly made by Bonnie Cerruti, seconded by Denise Davis.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0



The Board approved the Connecting Waters Charter Schools ES Non-Exempt Salary Schedule.

**M.15. Approval of the Connecting Water Charter Schools Updated Disposal of Obsolete Materials Policy.**

Motion to approve the Connecting Water Charter Schools Updated Disposal of Obsolete Materials Policy.

Mrs. Sherri Nelson explained we had updated some verbiage for the Updated Disposal Policy to better clarify who to contact and how to correctly handle the Obsolete School Materials.

On motion duly made by Kaneez Fatima, seconded by Erika Melton.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the Connecting Waters Charter Schools Updated Disposal of Obsolete Materials Policy.

**M.16. Approval of the 2024-2025 Board of Directors Meeting Dates and Times**

Motion to approve the 2024-2025 Board of Directors Meeting Dates and Times.

On motion duly made by Bonnie Cerruti, seconded by Erika Melton.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved the 2024-2025 Board of Directors Meeting Dates and Times.

**M.17. Review Board Member Terms**

No comments, changes, or oppositions noted.

**M.18. Review 2023 Fall Canvas Class Survey Results**

**M.19. Acknowledgment of Receipt of Anonymous Concerns Regarding School Operational Issues**

Mrs. Nina Vieira had reported there were three anonymous letters received from school staff regarding operational issues. The Board is taking these concerns very seriously and will be taking action to address these issues. The Board will be providing an update on its actions in response to the concerns raised once we have had time to do so. Mrs. Nina explained anyone who has concerns can reach out to the board by phone, email, or in person. We also have an Internal Complaint Policy in our Employee Handbook which Employees are welcome to utilize. We do not tolerate retaliation for raising concerns. For certain types of complaints, they should be filed with Nina Vieira as the Board Chairperson. In the employee handbook, the Board Chairperson is noted as the President of the Schools Board of Directors.

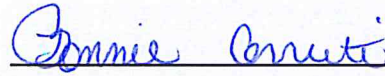
**N. Adjournment** (Time 7:39 p.m.)

Motion to adjourn the meeting.

On motion duly made by Robert Avila, seconded by Bonnie Cerruti.

Ayes:   7   Noes:   0   Absent:   0   Abstained:   0  

The Board approved to adjourn the meeting.



Bonnie Cerruti, Board Secretary

LCAP/WASC Goals

1. Increase percent of students who are on-track to graduate college and career ready.
2. Close the achievement gap in the low performing students in English and Math.
3. Increase the percentage of EL students who achieve proficiency in English Language Arts and Math.
4. Community Outreach to foster positive relationships.